

**2011 Application for
PORTAGE BUSINESS IMPROVEMENT DISTRICT FARMERS'S MARKET**

(Fill out completely and type or print all information clearly. Thanks!)

1. SELLER INFORMATION

Name of seller(s) _____

Business Name (if any) _____

Address _____

City _____ State _____ Zip _____

Primary Phone (_____) _____ Secondary Phone (_____) _____

E-Mail _____ Fax _____

English-speaking contact, if necessary:

Name _____ Phone (_____) _____

Cell (_____) _____

Ownership Partners (if appropriate)

Each person must be at least 16 years of age and have at least 20% ownership to be recognized as partner with the primary, Portage BID seller.

<u>Name of primary seller</u>	<u>%Ownership</u>	<u>Address, if different</u>
_____	_____	_____
_____	_____	_____

Spouse (if appropriate) _____ NA-covered by Wisconsin marital property law _____

TOTAL: 100%

Space/Line Request* (circle one) E Center row W Center row Same as 2009

- For sellers wishing to reserve a particular space for the season and paying in advance for the whole Season Stall contracts (\$85.00). Priority will be given to vendors who wish to use the same spot as they had in 2010.
- You may change your line/space as available at any time by contacting the Market Manager.
- Reserved space must be occupied by 11:30, unless arranged with the Market Manager, or it may be assigned to another seller for that day.

Documentation of Ownership Partners (IMPORTANT – if you have a business partner)

PBID FM Rules require that each partner have (a) at least 20% ownership of the enterprise and (b) substantial participation in production. The intent is to show that each person is “at risk” and involved.

1. Please provide written documentation of your partnership (other than spousal partnership). Documentation may include a written partnership agreement and other related documentation such as: a joint loan, joint checking account, receipts for production materials, other evidence of a minimum of 20% by each claimed partner.

2. Production Information

Location of land or production facility

Section _____ Town of _____ County _____

AND Address _____

Owner of land or production facility:

If owner is not one of the above listed partners, list complete address and phone number of landowner in space below:

Size of Growing Area if applicable: (please state approximate size in acres) _____ Acres

Location, size, and number of greenhouses (if applicable): _____

Name of processor and location of plant (if applicable): _____

For Information Only (Circle one, if appropriate)

Certified Organic (list certifying agency and number) _____

Transitional Not certified Organic, but following Organic Growing Standards

Initial Here _____

3. License, Permit, Labeling and Permission Information

List expiration date AND provide copies of licenses and permits if any issued by regulatory agencies, as required.

Nursery _____

Processing _____ Required to process food in an inspected facility

Mobile Retail License _____ Required if you sell potentially hazardous food.

Other Issues:

Liability Insurance – Seller is responsible for their own personal and product liability insurance.

Labeling – Seller is responsible for meeting all labeling requirements. This includes stall signage if a Declaration of Responsibility is not provided on product labels.

Cooling- All potentially hazardous food ie: cheese, milk, eggs, meat...must be refrigerated or kept on ice. (See more complete list on page 8 of this document).

Wild gathered items-Identify the location(s) where items are gathered and attach permission of property owner where gathered. (Add additional pages, as needed.)

4. Product Information

Check the products that you plan to sell.

- Nuts
- Houseplants
- Herb plants (license required if perennial)
- Perennials/Wildlings (license required)
- Eggs
- Maple Syrup
- bedding plants (license required if perennial)
- Herbs (fresh cut)
- Nursery Stock (license required)
- Cut Flowers (required-attach list of varieties)
- Honey
- Sorghum
- Wild Gathered items (attach location/permission)
- Heirloom Varieties (please list type and variety)

Animal Products other than meat (please list)

Raw (unprocessed) Vegetables

- Asparagus Beans Beets
- Bok Choy Broccoli
- Brussels sprouts Cabbage
- Cantaloupe Carrots Cauliflower
- Corn (sweet) Corn (popcorn)
- Corn (Indian) Cucumbers
- Eggplant Garlic Gourds
- Greens Kohlrabi Leeks
- Lettuce Mushrooms Okra

Processed Goods

- Baked Goods Pasta Candy
- Cheese Pesto Jams & Jellies
- Herbal Oils Herbal Vinegars
- Pickles & Relish Canned Sauces
- Other _____

Meat (check which apply)

- Chicken Turkey Goose
- Rabbit Pork Beef Venison
- Lamb Duck Fish Emu
- Ostrich
- Other _____

Raw (unprocessed) Fruit

- Apples Cherries
- Plums Cranberries
- Raspberries Strawberries
- Blackberries Elderberries
- Currants Grapes
- Pears
- Other _____

- Onions Green Onions Peas (shell)
- Peas (snaps/pods) Peppers Potatoes
- Pumpkins Radishes Rhubarb
- Rutabaga Spinach Edible Soybeans
- Winter Squash Summer Squash
- Turnips Watercress Watermelon
- Shelled Peas or Beans (dried)
- Other _____

(if you need more space attach a sheet.)

